2020 Event Planning Guide

DAY

CREATED & OPERATES

The National Sexual Assault Hotline

(800.656.HOPE online.rainn.org) in partnership with more than 1,000 local sexual assault service providers across the US

The hotline is also in Spanish! (rainn.org/es)

The DoD Safe Helpline

(877.995.5247 safehelpline.org)

Programs

to prevent sexual violence, help survivors, and ensure that perpetrators are brought to justice

APRIL WHAT IS RANN DAY?

connect _W us online!

RAINN Day is an opportunity for college students to demonstrate to their peers that they are an ally in the fight against sexual violence.

How? Each year on the first Thursday of April (this year —April 14, 2020) college students draw a blue triangle on their hands (symbolizing a megaphone) to show their peers that they care about and are committed to speaking up about sexual violence. Students also hold events on their campus to educate their peers and provide resources for survivors.

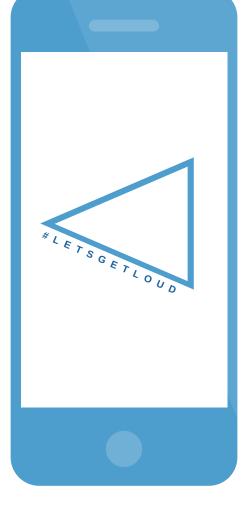
WHAT WILL YOUR RANN DAY LOOK LIKE?

Encourage students to draw a blue triangle on their hands to demonstrate their commitment to speak up about the issue of sexual violence—to speak up for their friends and family and peers who are survivors of sexual assault. Get the word out before April 14th through flyers, word of mouth, and maybe even an info table located somewhere central to campus.

INSTAGRAM CONTEST: On April 14, post photos of a blue triangle on your hand with #RAINNDay #LetsGetLoud onto instagram for a chance to win various prizes.

Create one or multiple events on your campus that will help educate students about sexual violence, provide survivors with resources, and/ or raise funds for RAINN's victim services programs such as the National Sexual Assault Hotline. The following pages will help you think through how to go about the process of creating an effective event on your campus.

EVENTS



INSTAGRAM CHALLENGE

- **1** DRAW BLUE TRIANGLE ON YOUR HAND
- POST TO INSTAGRAM WITH #RAINNDAY
 AND #LETSGETLOUD
- **③** SPREAD AWARENESS, WIN PRIZES*

*visit rainn.org/rainnday to learn about rules and prizes



EXAMPLE POSTS -





You can also visit store.rainn.org to get tattoos and stickers of the blue triangle

EVENT PLANNING

DETERMINING YOUR EVENT

- Is your student body drawn to big events to raise awareness? Or would a small gathering of people sharing stories make a stronger impression on your peers?
- How can you reach the greatest number of people?
- What time of day would busy students be able to attend? Early mornings? Late evenings? Mid-day class breaks?
- What type of budget do you have for the event?
- What do you want to accomplish through your event? Education? Awareness? Raising funds?
- What type of event motivates and inspires YOU?

5k Run or Walk Information Table Movie Screening Talent Show Rally or March Art Project Donation Drive Special Speaker

NOTE: You can request a survivor from the RAINN Speakers Bureau to come speak at your event for free. Visit rainn.org/speakersbureau

EVENT IDEAS

- 1. Set up a table in a frequently visited area on campus
 - 2. Have blue markers/face paint available.
 - 3. Invite people to draw a triangle on their hands.

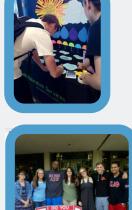
4. Give them a fact about sexual violence/consent/ bystander intervention to share with whoever asks about the triangle.

 Set up a photobooth area for people to take photos in front of. Include signs with instructions on how to tag RAINN, your student group, and the hashtags.

PAST EVENTS









Join the brothers of

1 IN 6 toonen AND 1 in 33 MEN Will be RAPED or SEXUALLY ASSAULTIO in their lifetime. Each of these ribfons represents a student on Orice State Composition according to the National States has been repead as availy these FOT 24 hour help: FOT 24 hour help: 1-800-656-HOPE







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LOGISTICS

Time? Length?

Events can range from an hour to a whole day. Make sure to communicate the schedule clearly on all promotional materials!

Refreshments?

Arrange where food and beverages will come from in advance—as well as how to keep food safe (e.g., coolers for refrigeration).

Volunteers?

Recruit volunteers who are able to commit to your event & have a clear understanding of their role. You may be able to find volunteers through friends, club members, sorority/fraternity members, or classmates. Hold a volunteer info session to explain specific duties. You can advertise the info session through flyers, emails, and social media platforms.

Educational Materials?

Make sure to get enough print materials for the number of people that will attend your event. You can order free print materials from store.rainn.org. You can also download and print information from educational content on RAINN's website.

Location/Venue?

Pick an accessible location that will fit the number of people attending and/or has high visibility to attract passerbys—such as an outdoor quad or student union.

Note: If you are planning an outdoor event, plan for increment weather. Secure a back up venue or choose an alternate date.

Equipment? Facilities?

Make sure restrooms and trashcans are easily accessible. Make sure you have equipment you need (such as power outlets and cords, AV and sound system, tables, projector and screen, stage or platform).

Permissions? Permits?

Check with the student activities office to see if you need permission from campus administration to hold your event. Permits may be required for sound, lighting, or additional energy resources, such as a generator. Check with local authorities to make sure your event is respectful of community guidelines and local laws.

Safe Spaces?

Aspects of your event may bring up difficult feelings or memories for participants and volunteers. Ask your student counseling center or local sexual assault service provider if professional staff would be willing to volunteer at the event. Keep info on hand for the National Sexual Assault Hotline.

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FUNDRAI\$ING

Expected Costs

Planned Purchases such as equipment rentals (sound, lighting, etc.), food & beverages, decorations, raffle prizes

Security deposits or fees for venue

Permit payments

Accommodations or fees for artists, speakers, DJ's, etc.

Extra money for unexpected costs or little costs that may add up (e.g., tape, markers)

Sources of Funding

Student Activities Office: Your school may offer funds and no-or-low cost materials reserved for student-led events

Ticket Sales: If your event has a main attraction, such as a film screening or a performer, consider selling tickets to cover costs or boost donations

Other campus organizations: Ask other groups if they want to co-sponsor the event and pay for part of the cost

Donations: Consider soliciting material or funding donations from local businesses or community organizations



Fundraising/Donations for RAINN

Create your very own fundraising page on RAINN's website at fundraise.rainn.org

Use Facebook's donation feature to raise money for RAINN

If you raise money in cash or through another website, you can give the money to RAINN at donate.rainn.org

Other questions about fundraising and donating to RAINN? Email development@rainn.org

ADVERTISING

SOCIAL MEDIA

- Make an event page on Facebook; update it frequently with event details, RAINN Day graphics, stats, & talking points
- Use your personal or school club Instagram grid/stories to highlight RAINN Day event preparations and the day's activities
- Ask your school if you can take over their official handles for the day to showcase the event
- Make sure the hashtags #LetsGetLoud and #RAINNDay are visible at your event location; remind participants to use them and tag @RAINN
- Search "RAINN DAY" on Instagram's gif search to use RAINN's custom gifs in your Instagram Stories
- Remind student's of RAINN's Instagram contest: check rainn.org/rainn-day for rules and more info about this year's prizes for schools and individuals!

PRINT MATERIALS

You can order free print materials (info cards, bookmarks, postcards, etc.) from store.rainn.org. Printable posters can be found at the end of this packet. You can also download and print educational information and one-pagers (from RAINN's website). Or maybe you want to create your own flyers and print materials - check to see if your campus offers free printing for student events!

OTHER IDEAS

Campus & Local Media: Advertise through your school paper or radio station. Share how the event will benefit the campus & students

Word of Mouth: Ask professors, friends, club members & other organizations to share info about your event in classes/meetings

Email Listservs: Talk to administration or organization officials about sending an email announcement to university departments, student orgs, or the entire student body

Chalking: Use sidewalk chalk to promote the event in busy areas

11.2%

of all graduate & undergraduate students experience sexual assault on campus through physical force, violence, or incapacitation

Every 73 seconds

another American is sexually assaulted

1 in 6 women

has been the victim of sexual violence

1 in 33 men have experienced sexual violence in their lifetime

8 out of 10 sexual assaults go unreported

8 out of 10 rapes are committed by someone the victim knows

& TALKING POINTS

50% of college sexual assaults occur in August, September, October, or November

21% of transgender, genderqueer, nonconforming college students have been sexually assaulted

Call to Action

Here are a few simple ways to invite your peers to take action:

- Encourage members of your campus community to review your college's sexual assault prevention program through RAINN's Prevention Navigator
- Ask participants to share something they've learned with their own network (e.g., how to be an active bystander)



Thank participants & volunteers

- Send thank you notes to those who helped to make your event a success. Make sure to include campus organizations, local businesses, professors, administration officials, etc.
- Celebrate the success of your event on social media.

Reach out to RAINN

• Send photos and testimonials of the event to rainnday@rainn.org so it can go on RAINN's website and social media sites.

Stay involved

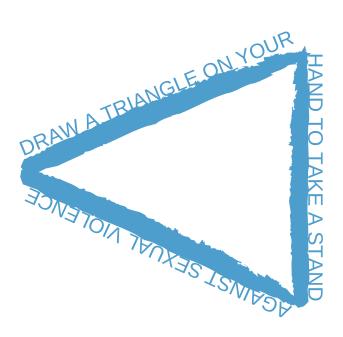
throughout the rest of Sexual Assault Awareness & Prevention Month (SAAPM) as well as the rest of the year.

- Fundraise money for RAINN to continue to run the National Sexual Assault Hotline with shorter wait times.
- Volunteer to work with your local sexual assault service provider or for the National Sexual Assault Hotline.
- Encourage students to continue the conversation on social media by following RAINN on Twitter, Facebook, and Instagram.

Plan & Evaluate for next year

- Provide a survey for participants to discuss what they did and didn't like.
- Check up on engagement & participation through Google search hits, Twitter analytics, & Facebook insights.
- Hold an evaluation meeting with co-chairs, sponsors, & volunteers to discuss any improvements needed for next year.

RAINNDAY 4.14.20



DRAW A TRIANGLE ON YOUR HAND TO TAKE A STAND AGAINST SEXUAL VIOLENCE TUESDAY, APRIL 14, 2020





NATIONAL SEXUAL ASSAULT HOTLINE

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EVERY 73 Seconds

another American is sexually assaulted



1 in 6 Women

has been the victim of sexual violence



has been the victim of sexual violence



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college students have been sexually assaulted





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Speak Up. #LetsGetLoud